## Mentoring for Success Grant – Notification of Recruitment

Before applying for this grant, please review the [program guidelines](file:///C:\Users\f-elliott\AppData\Local\Micro%20Focus\Content%20Manager\TEMP\HPTRIM.5500\Mentoring%20for%20Success%20-%20Notification%20of%20Recruitment.DOCX).

Please complete and return this form to [grantsadmin@skills.tas.gov.au](mailto:grantsadmin@skills.tas.gov.au).

|  |  |
| --- | --- |
| GTO Details | |
| Legal Name |  |
| Postal Address |  |
| Contact Person |  |
| Contact Number |  |
| Contact Email |  |
| Host Employer Details | |
| ABN |  |
| Legal Name |  |
| Trading Name |  |
| Number of people employed by the host employer nationally |  |
| Apprentice/Trainee Details | |
| Apprentice/Trainee Name |  |
| Qualification |  |
| Date of Birth |  |
| Training Contract Commencement Date |  |
| I hereby declare that:   * The information provided in this form is true and accurate. * I have read and hereby agree to the terms and conditions of the grant. * The host employer named in this application is classified as a Small to Medium Enterprise (SME) defined as a business employing less than 200 people nationally. * The host employer named in this application has not used the services of a group training organisation for at least 5 years prior to the date the apprentice or trainee, listed above, commenced this apprenticeship / traineeship. | |
| GTO Representatives Signature |  |
| Date Signed | ……/……/ 20…. |
|  | |
| Host Employer Signature |  |
| Position |  |
| Date Signed | ……/……/ 20…. |