**2022 Apprentice and Trainee Training Fund (User Choice) – Application to vary a grant agreement by replacing superseded qualifications**

This application is to be used by RTOs who have a 2022 Apprentice and Trainee Training Fund (User Choice) agreement with qualification/s that have been superseded and wish to apply for an agreement variation to include the relevant replacement qualification/s. **PLEASE NOTE: this application must be submitted in Word format, not PDF.**

**SECTION 1 – RTO and RTO contact details**

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| --- | --- | --- | --- | --- | --- |
| **RTO code:** |  | **RTO legal name (in full; must reflect training.gov.au entry):** | |  | |
| **RTO contact name:** |  | | | | |
| **RTO contact job role:** |  | | | | |
| **RTO contact email address:** |  | | **RTO contact phone number:** | |  |

**SECTION 2 – RTO authorised person declaration**

I am authorised to submit a request for a variation to our 2022 Apprentice and Trainee Training Fund (User Choice) agreement as outlined in Section 3.

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| **Authorised RTO person name:** |  | **Authorised person job role:** |  | **Date of application:** |  |

**SECTION 3 – Details of agreement variation request**

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| **Superseded qualification** | | | | **Replacement (new) qualification** | | |
| **Superseded qualification code and title** | **Corresponding PCID/s** | **Current subsidy rate per place ($)** | **Total number of active training contracts** | **Replacement (new) qualification code and title** | **Replacement qualification subsidy per place ($)** | **Number of places requested for the new qualification (this cannot be higher than the total number of active training contracts for the qualification)**  **(initial allocation if no active training contracts)** |
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**SECTION 4 – Skills Tasmania approval**

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| I support the approval of this application.  Signed: Date:  *Manager Grant Programs and Compliance OR Director, Training Operations*  I authorise the variation of the 2022 Apprentice and Trainee Training Fund (User Choice) agreement for a replacement qualification/s to the Registered Training Organisation as outlined in Section 3. \*1  Signed: Date:  *General Manager (Skills Tasmania) OR Director Training Operations*.  \*1 In approving this variation the General Manager of Skills Tasmania OR the Director Training Operations approves funding for the replacement qualification/s as described in Section 3 of this variation application. The offer is made in accordance with the express terms of the Skills Tasmania Agreement and the express and implied terms of the Fund conditions. |